



Italy

Documents list



The documents to be sent to **Open a Kyoto Account** are divided between those signed by the Account Holder and those signed by the designated Authorised Representatives (and by Beneficial Owner for legal persons).

The **declarations** will be generated by ARIET on the basis of established format and the information entered during the request.

These declarations must be completed with other requested information, downloaded and **digitally signed** by the declarant.

The signature to be affixed to the documents must be of PAdES type (PDF Advanced Electronic Signature), an "advanced electronic signature" that guarantees authenticity, integrity and reliability to documents and it has the same value as the handwritten signature (for more information please visit the page [Digital Signature of Documents](#)).

Finally, the digitally signed declarations must be uploaded again to ARIET and sent with the procedure.

Documents list to be sent vary depending on the Account Holder typology: natural or legal person.

In the next pages can be found the documents list for:

[Account holder: legal person](#)

[Account holder: natural person](#)

Account holder: legal person

Documents subscribed by the **Account Holder**

pursuant to EU Regulation 2013/389

Document type	Notes
Statement of the Account Holder	
Bank account details	These documents can be provided by “ dichiarazione sostitutiva di atto notorio ” pursuant to D.P.R 445/2000.
Annual Report or the latest audited financial statements	
Acceptance of Terms and Conditions for using Union Registry	

Documents subscribed by the **Authorised Representatives (ADDITIONAL)**

pursuant to EU Regulation 2013/389

Document type	Notes
Proof of identity	These documents can be provided by “ dichiarazione sostitutiva di atto notorio ” pursuant to D.P.R 445/2000.
Proof of residence	
Criminal record	
Acknowledgement of the information on personal data processing	
Acceptance of Terms and Conditions for using Union Registry	

Documents subscribed by the **Beneficial Owner**

pursuant to EU Regulation 2013/389

Document type	Notes
Beneficial owner’s criminal record	These documents can be provided by “ dichiarazione sostitutiva di atto notorio ” pursuant to D.P.R 445/2000.
Acknowledgement of the information on personal data processing	

Account holder: natural person

Documents subscribed by the **Account Holder**

pursuant to EU Regulation 2013/389

Document type	Notes
Statement of the Account Holder	
Proof of identity	These documents can be provided by “ dichiarazione sostitutiva di atto notorio ” pursuant to D.P.R 445/2000.
Proof of residence	
Criminal record	
Details of an open bank account in a Member State of the European Economic Area	
Acknowledgement of the information on personal data processing	
Acceptance of Terms and Conditions for using Union Registry	

Documents subscribed by the **Authorised Representatives**

pursuant to EU Regulation 2013/389

Document type	Notes
Proof of identity	These documents can be provided by “ dichiarazione sostitutiva di atto notorio ” pursuant to D.P.R 445/2000.
Proof of residence	
Criminal record	
Acknowledgement of the information on personal data processing	
Acceptance of Terms and Conditions for using Union Registry	