

# Tutorial to operate in the Registry





# Abort a delayed transaction (new user interface)

Version 1: 01.02.2024

Transfers of allowances to accounts <u>not included</u> in the trusted list can be aborted while in status "delayed", up to two hours before their completion.

Pursuant to Article 35 paragraphs, 5 and 6 of EU Delegated Regulation 2019/1122 as amended, in case of **suspected fraud**, an authorized account representative may abort a transfer or may request the national administrator to do so on his behalf. In both cases, the account holder must report the suspected fraud to the competent national law enforcement authority immediately following the request and forward such report to the national administrator within seven working days.

Assistance to abort a transfer must be requested no later than two hours before the transfer is completed, which means that the national administrator only abort transfers if requested by 10:00 am CET on the day of execution. The national administrator will accept requests to abort transfers only if forwarded via the ARIET website (TECHNICAL SUPPORT Request – "Abort transaction" topic). Requests on the phone are considered null and void. Users must be reachable for reconfirmation and any further questions on the mobile number they provided.

Follow the instructions in the table to abort a delayed transaction

### Interface element

#### **Action**

1

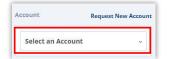


Log into the italian section of the Union Registry at <a href="https://union-registry.ec.europa.eu/ar/">https://union-registry.ec.europa.eu/ar/</a>

Select "Italy" from the drop-down menu Find Registry and click Login.

Login issue? Follow the instructions shown in the tutorial Log into the Registry in the <u>Tutorial and Guide</u> section of the ARIET website

2



Select the account you want to work with in the drop down menu under the **Account** menu. All accounts you are appointed to as representative are displayed.



Click the **Balance & Transactions** tab from the left vertical menu (Navigation).

2



Find the transaction you want to cancel and open its details. You can abort transaction before execution (transaction status: delayed).

4



Click Abort transaction.

5



A pop-up box opens. Enter the reason for aborting the transaction (mandatory) and a specific comment and then click **Submit**.

6



A confirmation message is displayed, to confirm the cancellation of the transaction.

# Interface element

## Action



Done!

**Attention!** If the transfer abortion was initiated due to suspected fraud, the account holder must immediately report this event to the competent national law enforcement authority and forward such report to the national administrator within seven working days.