Tutorial to operate in the Registry





Update the mobile device

Version 1: 01.12.2023

Access to the Registry requires the use of two verification methods: the **EU Login account** and a **mobile device** (soft token).

Both methods are set during registration: in particular, the *initialization* of the **EU Login App** installed on the device generates a mobile unique device identifier (**MUDI**) which is linked to the EU Login account and, at the end of registration, also to the user profile in the Registry, thus allowing a match between the two verification methods.

However, over time, and for various reasons, it may happen that the EU Login App needs to be initialized again, resulting in the generation of a new MUDI (for example, due to a change of device or removal of the App). This will result in the loss of match between the MUDI in the EU Login account and the MUDI in the Registry. The user will then have to restore this match, requesting the **update** in the Registry of the mobile device (i.e. the MUDI) authorized for access.

Le indicazioni da seguire per l'aggiornamento del dispositivo autorizzato differiscono a seconda che l'App EU Login debba essere inizializzata sullo stesso dispositivo che si utilizza per accedere al Registro o su un altro dispositivo.

The instructions to follow for updating the authorized device differ depending on whether the initialization of the EU Login App is on the same device used to access the Registry or on another device.

The following paragraphs describe the two possibilities:

1. New MUDI for the same device

2. New MUDI after change of device

L'associazione di un nuovo dispositivo all'account EU Login può avvenire in due modi: tramite la scansione di un codice QR con il dispositivo già in uso, o tramite un codice ricevuto via SMS al numero di cellulare specificato all'interno dell'*account* EU Login. Nei paragrafi seguenti si distinguono quattro casi possibili: Linking a new device to the EU Login account can be done in two ways: by scanning a QR code with the old device, or by entering a code sent via SMS to the number specified within the EU Login account. Four different cases are possible:

- \checkmark CASE 1 the device to be authorized is already linked to the EU Login account
- ✓ CASE 2 the device to be authorized is not linked to the EU Login account, but the old device still is
- CASE 3 the device to be authorized is not linked to the EU Login account and the mobile number on the account is valid
- CASE 4 neither the device to be authorized, nor the old device, nor the mobile number are linked to the EU Login account

To update the authorized device (MUDI), follow the instructions in the relevant table

1. New MUDI for the same device

When opening the EU Login App to access the Registry, if you are not able to scan the QR code but only see "Initialize", it means that the link created between the device and your EU Login account has been lost (for example because you have removed the EU Login App, or there has been an update of the operating system). To continue, you will need to link the device to the EU Login account again: this action generates a **new MUDI** in EU Login which will no longer match with the one linked to your user profile in the Registry, although the device is the same.

Il nuovo MUDI generato dovrà essere autorizzato nel Registro, sostituendolo al precedente all'interno del tuo profilo utente: a tal fine, dovrai inviare all'amministrazione nazionale una **richiesta on-line** tramite il Registro come di seguito indicato, e subito dopo aprire la **pratica "Aggiornamento Dispositivo (soft-token)**" tramite il sito <u>ARIET</u>.

The Registry administrator will authorize the new MUDI, thus replacing the old one linked to your user profile: to this end, you will have to send an **online request** to the administration via the Registry as explained below, and immediately after open the **procedure "Update mobile device (soft-token)"** via the <u>ARIET</u> website.

Attention! If you have not removed the EU Login App but the link of the device with your account is anyhow lost, before proceeding with a new initialization we recommend that you **remove and install again** the App.

REMEMBER! While linking the device to the EU Login account, in order to successfully complete the initialization of the EU Login App, you must give ALL consents requested. Furthermore, besides the PIN to unlock the device, it is advisable to activate a biometric authentication tool (e.g. fingerprint, facial recognition, ...) on devices that allow it, otherwise the device may not be correctly linked to the EU Login account.



	Interface element	Action
2	Authentication by SMS text challenge There the challenge sent by our noble phone by sub text message it mget the several minutes for the message to result your noble phone. Mobile phone number 	Enter the code you received via SMS and click Sign in

Account EU Login

Se hai perso l'associazione del tuo dispositivo con l'account EU Login e non avevi specificato un numero di cellulare all'interno dell'account o questo non risulta più accessibile, segui le indicazioni fornite per il <u>CASO 4</u>



	Interface element	Action
6	Please give a name to identify your mobile device and a PN code to use for it. Vour device name User 4 digit PN code Vour 4 digit PN code Vour 4 vour 4 brows to use the E/U cogin mobile age. Confirm your PN code Usern Lutert Luter	Enter a device name to identify your mobile device and a PIN code, then click Submit
	Add a mobile device	The website displays a QR code
	Scan this OR code using your EU Login mobile app.	In your MOBILE DEVICE:
		Open EU Login App and tap on Initialise
		Click Next in the Welcome page
_	Canad	Point the camera of your mobile device to the
7		PC screen to scan the QR code
		Enter the PIN code PIN (point 6)
		Attention: is always recommended to allow biometric
		recognition
		Your device is now associated to your EU login account
8	Add a mobile device Delete a mobile device Delete a mobile device Change EU Login app PIN code	Recommended! Before the update of mobile device, please remove your previous device from your EU Login account (old MUDI) clicking on Delete a mobile device and selecting the previous association. Confirm the removal clicking Submit
	European Commission Climate Action Italia	Log into the italian section of the Union Registry: https://unionregistry.ec.europa.eu/euregistry/IT

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Tutorial – Update the mobile device

Open another registry

Kyoto Protocol Public Reports

If your mobile device is not a

ogin or First time use

Home page

Login issue? Follow the instructions shown in the tutorial Log into the

WELCOME to the Italian Em Registry in the Tutorial and Guide section of the ARIET website

	Interface element	Action
10	Contract Content Contract Contract Contract Contract Contract Contract Contract	The system informs you that the mobile device entered is NOT more authorized to access into the Registry Click Change device
11	Change Device Confirmation Please confirm that you want to change your authentication device Confirm Cancel	To confirm that you want to change your device click Confirm
12	And the second s	The system confirms that an online request has been submitted
Your request has been submitted to the National Administrator!		

For the approval, please open the **procedure** "Update mobile device (soft-token)" in <u>ARIET</u>

2. New MUDI after change of device.

If you wish to use a **different device** to access the Registry, the procedure to follow changes depending on your situation: if the new device is not already linked to your EU Login account, you can add it by scanning a QR code with the former device, or entering a code received via SMS to the mobile number specified in the account, or following the procedure to reset the additional verification methods (both device and mobile number).

Find out which is your situation:

<u>CASE 1</u>	Both the former and the new device are already linked to your EU Login account (you just want to change the device authorized for access).	Account EU Login
<u>CASE 2</u>	The former device is still linked to your EU Login account and you want to add a new device to be authorized.	Account EU Login
<u>CASE 3</u>	You want to add a new device to your EU Login account but the former device is no longer available (for example, it has been lost, stolen, broken, or is no longer linked to the account). However, the mobile number specified within the account is still active.	Account EU Login
<u>CASE 4</u>	You want to add a new device to to your EU Login account but neither the former device nor the mobile number specified in the account are available.	Account EU Login

To access the Registry with a device other than the authorized one but already linked to your EU Login account, follow the instructions in the table below:



If you want to add a new device to your EU Login account for accessing the Registry and the former device is still available, follow the instructions in the table below:





not yet linked to your user in the Registry

	Interface element	Action
		Click on Change device
10	Change Device Confirmation Please confirm that you want to change your authentication device Confirm Cancel	To confirm that you want to change your device click Confirm
11	And the second s	The system confirms that an online request has been submitted
	Your request has been submitted to the National Administrator!	

If you want to add a new device to your EU Login account to access the Registry and the former device is no longer available, but you can still use the mobile number specified for the EU Login account, follow the indications in the table below:

If you want to know the number you specified in your EU Login account, log in with your password and click on "My account details"





	Interface element	Action
8	Italia European Commission Open another registry Climate Action Login or First time user Home page Kyoto Protocol Public Reports WELCOME to the Italian Em • Accounts If your mobile device is not a	Log into the italian section of the Union Registry at <u>https://unionregistry.ec.europa.eu/euregistry/IT</u> Login issue? Follow the instructions shown in the tutorial Log into the Registry in the <u>Tutorial and Guide</u> section of the ARIET website
9	Construction of the second of the secon	Once logged into the Registry, the system informs you that your MUDI is not authorized for access because is not yet linked to your user in the Registry Click su Change device
10	Change Device Confirmation Please confirm that you want to change your authentication device Confirm Cancel	To confirm that you want to change your device click Confirm
11	Compared Compared Compared Compared Compare	The system confirms that an online request has been submitted
Ø	Your request has been s For the approval, please open the proving the provention of the provention of the provention of the proving the provention of the provention of the provention of the provention of the proving the provention of the proventi	submitted to the National Administrator! ocedure <i>"Update mobile device (soft-token)</i> " in <u>ARIET</u>

If you want to add a new device to your EU Login account to access the Registry, but neither the former device nor the specified mobile number are available anymore, you will need to delete all data in your EU Login account and specify new ones. This procedure unenrol your user profile in the Registry and, after you have added new data to your EU Login account, a new enrolment key will be generated and the national administrator will send it to you. Follow the instructions in the table below:

	Interface element	Action
1	Password Lost your password? Choose your verification method Password Authenticate to EU Login with only your password. Sign in	Log into your EU Login account from the website https://webgate.ec.europa.eu/cas Enter your e-mail address (if is not yet displayed), your password and choose Password as verification method. Enter your password and click Sign in
2	mario ROSSI 🏠 etsutente1@gmail.com (External) Change password My Account Logout	Hover your mouse over the gear icon next to your name and click My account
3	Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my mobile Image my elDs Image my dovices Image my dovices Image my elDs Image my dovices Image my mobile Image my elDs Image my dovices Image my dovices Image my elDs Image my dovices Image my dovices Image my elDs Image my dovices Image my dovices Image my elDs Image my dovices Image my dovices Image my elDs Image my dovices Image my dovices Image my elDs Image my dovices Image my dovices Image my elDs Image my dovices Image my dovices Image my elDs Image my dovices Image my dovices Image my elDs Image my dovices Image my dovices Image my elDs Image my dovices Image my dovices	Click STOP Delete all my devices and eID (PANIC)
	Delete all my devices and eID (PANIC)	Confirm the deletion and click Delete

The system confirms the deletion of all additional verification methods

o longer be able to authenticate using an

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	Interface element	Action
15	Open another registry Login of First time user Home page Kyoto Protocol Public Reports - Accounts	Log into the italian section of the Union Registry at <u>https://unionregistry.ec.europa.eu/euregistry/IT</u> Login issue? Follow the instructions shown in the tutorial Log into the Registry in the <u>Tutorial and Guide</u> section of the ARIET website
16	Climate Action Climate Action EUCR has registered your EU Login Details change. Please contact the Service Desk for further information.	The system informs that a change devices has been registered. Click Login and access into the Registry with the new mobile device (EU Login Mobile App QR Code)
17	Control of a control fragment of a control of a cont	Once logged into the Registry, the system informs you that your MUDI is not authorized for access because is not yet linked to your user in the Registry Click su Change device
18	The motion devices year are using to heap takes not match the device regimes of a CDCR AUD: KNI Vage to the content of the parties the device in EUCR Update contention Please content that you want to register this device Content Cancel	To confirm that you want to change your device click Confirm
19		The system confirms that an online request has been submitted
Ø	Your request has been s For the approval, please open the pro	ubmitted to the National Administrator! cedure "Update mobile device (soft-token)" in <u>ARIET</u>